



The Luminaria Working Artist Fund (WAF) is a professional development micro-grant for individual artists living and working in Bexar County. Up to \$550 may be requested once per year for activities that support artistic growth. Professional development projects must be completed by February 28, 2022.

WAF offers an opportunity to advance your creative practice and/or artistic career in some demonstrable way through professional development activities or to adapt/restart your artistic practice post-pandemic.

Examples of professional development expenses WAF may cover include:

- Fees for in-person or distance education opportunities, workshops, conferences, seminars, apprenticeships, training, and arts education (not applicable to college tuition or certificate program);
- Technology software that enhances professional artistic capacity;
- General promotional material or website development;
- Printing costs and materials;
- Production related services, such as set design, lighting, costumes;
- Travel or travel related expenses;
- Equipment needed to adapt your work to meet public health safety guidelines;
- In 2021, eligible costs may also include activities and/or supplies needed to adapt/rebuild/recover artistic practice due to the global pandemic.

The Working Artist Fund is managed by Luminaria—the same organization that produces the Luminaria Contemporary Arts Festival in San Antonio. We strive to diversify our programs and build a sustainable artist community in the San Antonio area. Participation in WAF is not connected to participation in the festival. Artists can apply separately to both.

WAF offers support toward a sustainable livelihood for area artists through generous donations from individuals, foundations, government entities, corporations, and partners that wish to support a vibrant arts community in the Greater San Antonio area.

Para preguntas sobre la aplicación en español, contacte a Grants@LuminariaSA.org o al (210) 721-1670.

Rules & Eligibility

You can apply for up to \$550 once per year from the Working Artist Fund. Applications may combine more than one allowable item up to the \$550 limit. For example, you can request \$100 for one workshop, \$250 for a conference, and \$150 for travel expenses.

Eligibility Requirements

- All applicants must be residents of Bexar County, Texas, for 6 consecutive months as of the date of application.
- If awarded, the applicant must maintain permanent residency in Bexar County, Texas, during the award period.
- All artists must have a valid U.S. taxpayer identification number (SSN, EIN, or ITIN).
- All applicants must be 18 years old as of the date of application.
- All applications require a profile photo and resume.
- All applications require 1–2 examples of artwork uploaded in JPG, PDF, MP3, MOV, MP4, or WMV formats (100MB or less). Embedded formats, such as YouTube, Vimeo, Spotify, Soundcloud, etc., are acceptable. Please provide access instructions for password protected links.
- All applications require supporting documentation (flyers, notices, screenshots, receipts, invoices, contracts, communications, sales records, etc.). All supporting documentation must be combined into a single PDF.
- All applications require a detailed description of the reason for applying. Applications that include only one sentence and lack detailed descriptions will not be considered strong applications.
- All applications require answers to demographic questions to help Luminaria build its grants programming.
- All applications require a budget request.

Ineligible Persons

- Members of Luminaria's Board of Directors (current or having served within the previous 12 months).
- Members of a Luminaria judging panel during the current grant cycle.
- Substantial contributors to Luminaria.
- Employees or consultants of Luminaria.
- Substantial independent contractors of Luminaria.
- Family members of the above five named categories of Ineligible Persons.
- Recipients of current Luminaria Artist Foundation Individual Artist Grants.
- Recipients of the Spring 2021 Working Artist Fund.

- Any person not residing within Bexar County, Texas, for a minimum of 6 consecutive months.
- Groups of individual artists.
- Persons under 18 years of age.
- Persons who do not have a valid U.S. taxpayer identification number (SSN, EIN, ITIN).
- Students enrolled in college or a certification program.

Application Instructions

Please read all of the following information carefully before beginning your application. Submissions will only be accepted through the online portal at anyartist.org. No physical applications will be accepted. No FAX, e-mail, courier, mail, or any other delivery methods.

Technical Support: E-mail grants@luminariasasa.org

Para preguntas sobre la aplicación en español, contacte a Admin@LuminariaSA.org o al (210) 721-1670.

Application Deadline

Artists can apply for up to \$550 for professional development opportunities via AnyArtist.org, with an optional \$5.00 application fee, starting Monday, August 23, 2021. The application will automatically close at 11:59 PM CDT, Tuesday, September 7, 2021.

Getting Started

Go to AnyArtist.org and create a free account if you do not already have one. If you already have an account, make sure all of your contact and other account information is current.

Make sure you are applying for the Luminaria Working Artist Fund Fall 2021. You will see the Call Details, Call Description, Call Eligibility, and Call Requirements sections. Please read these sections carefully to make sure you are eligible and understand the requirements of the application and the artist responsibilities.

The Call Requirements section is where you will submit your biography, work samples, profile photo, project proposal, budget request, and demographic information.* You will also answer short questions about your eligibility and artistic practice. All questions are required unless stated otherwise.

Remember to save your work!

*We are committed to equity and inclusion and view data as an essential tool to be accountable to this commitment. Demographic information is being collected for tracking and reporting purposes only and will not be publicly disclosed or used for judging.

Biography (200-word limit)

An artistic bio may include:

- Your name and the medium you work in; special techniques.
- Key themes; what you hope to accomplish with your art.
- Brief highlights of productions, exhibits, etc.
- Art-related education; influences.
- Awards; other professional achievements.

Artwork Submissions

Provide 1–2 examples of your artwork uploaded in JPG, PDF, MP3, MOV, MP4, or WMV formats (100MB or less). Embedded formats, such as YouTube, Vimeo, Spotify, Soundcloud, etc., are acceptable. Please provide access instructions for password protected links. Keep in mind that grant panelists view all application materials electronically. Name each file clearly to reflect its contents.

Eligibility

By answering Questions A–F, you are certifying that, to the best of your knowledge, you are eligible for the Working Artist Fund Fall 2021 micro-grant.

A. Professional Artist

I am a practicing artist able to demonstrate a sustained commitment to my artistic career, to making work, and to generating dialogue with a public audience.

- True. I am eligible.
- False. I am not eligible.

B. COVID-19 Impact

I am experiencing dire financial emergencies due to the COVID-19 pandemic.

- True. I am eligible.
- False. I am not eligible.

C. Life/Work

Review the statements below and select all statements that apply to you.

- I have lost full-time, part-time, or contract-based work due to COVID-19.
- I am uncertain about future income.
- I have no financial safety net (savings, assets, family resources, etc.).
- I am a single parent.
- I am financially responsible for dependents (children, elders, others).
- None of the above
- I prefer not to answer

D. Age

I am 18 years of age or older.

- True. I am eligible.
- False. I am not eligible.

E. U.S. Work Eligibility

I can provide a W9 and Social Security Number (SSN), Employer Identification Number, (EIN), or Individual Taxpayer Identification Number (ITIN).

- True, I am eligible.
- False. I am not eligible.

F. U.S. Tenure

I have been living and working in the U.S. for the last two years.

- True. I am eligible.
- False. I am not eligible.

Practice

Questions 7–10 focus on your artistic discipline, practice, and experience.

G. Artistic Discipline

Select the discipline that best reflects your artistic practice. We understand that many artists practice between and across fields and are multidisciplinary in nature. We ask that you do your best to select the one discipline in which your work most deeply aligns.

- Craft (ceramics, fiber, glass, jewelry, metals, textiles, etc.)
- Dance (dancers, choreographers; aerial, ballet, hip-hop, jazz, tap, etc.)

- Design (fashion, graphic, industrial, object, all forms of architecture, etc.)
- Film (animation, documentary, episodic, experimental, narrative, etc.)
- Media (work at the intersection of technology, aesthetics, storytelling, and digital cultures)
- Music (composers, musicians; classical, contemporary, experimental, folk, instrumental, jazz, pop, world, etc.)
- Theater & Performance (directing, experimental, live action, playwriting, puppetry, tactical and site performance, etc.)
- Traditional Arts (work related to the continuity and evolution of a tradition and/or cultural heritage)
- Visual Art (installation, painting, performance art, photography, sculpture, sound art, video, etc.)
- Writing (fiction, nonfiction, poetry, literature for children, criticism, graphic novels, journalism, arts writing, etc.)

H. Artistic Experience

Select all that apply to you and interpret each according to your respective discipline. While we know this is not a comprehensive list, this information helps give us a general sense of your artistic accomplishments.

- I have presented, exhibited, performed, or published my work.
- I have been interviewed or had my work reviewed in a publication.
- I have given an artist talk.
- I have taught in my discipline.
- I have completed a residency program.
- I have received a citywide, statewide, or regional arts grant or funding.
- I am a recipient of a national award, grant, or recognition program.
- None of the above apply to my discipline.
- Other

I. Social Media & Website (100-word limit)

If applicable, provide the following in the text box provided:

- Website URL
- Facebook page URL
- Instagram handle
- Twitter handle

J. Profile Photo

Please provide a recent photo of yourself. We want to see who you are!

Proposal

K. Project Proposal (300-word limit)

Describe your reason(s) for applying here in as much detail as possible. Be specific. Applications that include only one sentence and lack detailed descriptions of the opportunity will not be considered strong applications.

Questions to consider:

- Is it a class, a tour, a conference, an artist residency; technology that will enhance your professional artistic capacity; production related services, such as set design, lighting, costumes; travel; or travel related expenses?
- What is your timeline?
- What are your goals for participating in the program, the new technology, the production assistance, etc.?
- How might this professional development opportunity(s) act as a catalyst for your artistic and professional growth?

L. Budget Request (200-word limit)

Provide a detailed budget with specific expenses and how you propose to spend the grant funds. Matching funds are not required for this granting program.

M. Supporting Documentation

Provide a single PDF with images of supporting documentation, such as screenshots or scans of conference and training flyers or notices; invoices; and/or receipts for fees, purchases, and travel expenses.

Your PDF should show strong documentation. A single receipt, letter, flyer, etc. may not be considered sufficient.

Demographic Information

We are committed to equity and inclusion and view data as an essential tool to be accountable to this commitment. Questions 12–18 are collecting information to be used for tracking and reporting purposes only. None of this information will be publicly disclosed or used for judging purposes.

N. Race/Ethnicity: I identify as: (select all that apply) (optional)

- Arab or Middle Eastern
- Asian, South Asian, or Southeast Asian
- Black or African American
- Latinx
- Native or Indigenous
- Native American, Alaskan Native, or Native Hawaiian
- White or Caucasian
- Biracial or Multiracial
- Other
- I prefer not to answer.

O. Gender: I identify as: (optional)

- Woman
- Man
- Non-binary
- I prefer to self-identify
- I prefer not to answer.

P. I identify as transgender. (optional)

- Yes
- No
- I prefer not to answer.

Q. I identify as LGBTQIAP+. (optional)

- Yes
- No
- I prefer not to answer.

R. I identify as disabled. (optional)

- Yes
- No
- I prefer not to answer.

S. I am a veteran.

- Yes
- No
- I prefer not to answer.

Self-Certification

Here we are asking you to certify that everything you are providing in this application is correct and true to the best of your knowledge.

Your Responsibilities

If you are awarded, you will be required to:

- Sign a contract agreeing that the funds will be used as described in your application;
- Fill out and sign a W-9;
- Notify Luminaria in writing of any changes to your project;
- Return any funds not expended for the purpose of the award as described in your application; and
- Submit a final report describing your professional development experience and how it has or will impact your career along with copies of receipts for your expenses.

Artist Selection

A panel of local arts-related community members and educators review and score applications on a yes, no, maybe basis.

Luminaria requires judges to disclose any potential conflicts of interests. If a personal relationship exists between a judge and an applicant that may compromise the ability of the judge to act as a neutral evaluator, the judge is required to leave the room during jury evaluations and abstain from voting for that applicant.

Selection Criteria

The strength and cohesion of your work will be considered in scoring your application along with the following criteria:

- Your proposal has the potential to move your art practice and career forward or adapt to/change directions due to the pandemic.
- You have the capacity to follow through on your proposal.
- Your proposal is timely, meaning you are in a prime position to benefit from the opportunity.
- Your work reflects Luminaria's values as defined in our Diversity Statement (see Additional Resources).
- History of compliance with previous Luminaria grant requirements.

Other Funding Considerations

- Available funding may impact award decisions.
- Whenever possible, WAF strives to award applicants who have not been awarded professional development grants in recent cycles.
- Whenever possible, WAF strives to award applicants on a needs basis.
- Whenever possible, WAF strives to distribute funds equitably to those identifying as ALAANA (African, Latinx, Asian, Arab, and Native American. This also includes Native Hawaiian and Pacific Islander (category as defined by the U.S. Census Bureau).
- Due to the pandemic and feedback from artists, urgency and adaptation to current circumstances will be taken into consideration for the 2021 cycle.

Timeline

- August 23, 2021: Online-only award applications open at www.anyartist.org.
- September 7, 2021: Applications close at 11:59 PM.
- September 7–21, 2021: Judging of applications by vetted arts professionals.
- September 24, 2021: Applicants notified of judging results. Artists may email grants@luminaria.org for reviewer feedback regarding your proposal once you receive an email about the status of your application.
- February 28, 2022: Grantee's projects/purchases completed.
- March 15, 2022: Grantees submit a final report describing the professional development experience and how it has or will impact your career along with copies of receipts for your expenses.

When your application has been successfully submitted, you will receive a confirmation email. We will contact you if there are any issues or further questions regarding your application.

Good Luck!